

## **Truro Board of Selectmen Meeting Tuesday, August 22, 2006-6:00 pm**

**Members Present:** Chairman Alfred Gaechter, Vice-Chairman Gary Palmer, Clerk Christopher R. Lucy, Curtis Hartman, Jan Worthington

**Present:** Town Administrator Pamela Nolan, Assistant Town Administrator Charleen Greenhalgh, Susan Travers, Meg Royka, Carol Klass, Attorney Lester J. Murphy, Richard Burhoe, Steve Desroches-Cape Codder newspaper, Harbormaster Anthony Joseph, Health Agent Patricia Pajaron, Dr. Parker Small, Deborah Paine, Martha Nagy, Ansel Chaplin, Nick Brown, Bill Golden, Frank & Alice Caulfield, Tom Kane, Bob Weinstein, Cheryl Grenier, Bill Worthington, Ms. Holland & Karen Snow

### **Regular Meeting Convened-Reading and acceptance of minutes of the 8/8/2006 Regular Meeting and Executive Session /8/2006**

Fred Gaechter convened the meeting at 6:00 pm. Gary Palmer moved to approve the minutes of the regular and Executive Sessions on August 8, 2006, as presented, and to hold the Executive Session minutes in abeyance, Curtis Hartman seconded the motion. Vote: 5-0, unanimous.

### **Public Comment Period**

Frank and Alice Caulfield appeared before the board to voice their concerns about a dispute with Mr. Dan Holland at Pamet Harbor. Mr. Caulfield and Mr. Holland share C-5 in Pamet Harbor's basin mooring field. Due to past personal conflicts over rafting/mooring privileges Harbormaster Anthony Joseph has notified both parties their privileges have been revoked until the harbormaster receives a signed and notarized agreement from both parties that the conflict has been resolved. Mr. and Mrs. Caulfield would like to be placed on an upcoming agenda to state their side of the issue. Mr. Lucy and the Harbormaster felt this was a civil matter between Mr. Holland and Mr. Caulfield and the town should not be involved. Mr. Gaechter informed the Caulfield's this matter would be on the next regular meeting agenda of the Board of Selectmen.

### **Discussion of FLEX Bus Stop at Library Complex**

At the last meeting of the Cape Cod Regional Transit Authority Ms. Nolan asked the Authority for additional time to determine which location a shelter for passengers waiting for the FLEX bus or the shuttle should be installed. Cheryl Grenier, Truro's Cape Cod Regional Transit Authority representative, reported on the need to move the location of the bus stop from North Truro Center to the west side of the underpass at Highland Road and to add a bus stop at the Truro Public Library and the future site of the Affordable Housing complex and the Truro Community Center. Mr. Palmer and Mr. Hartman suggested seeking input from the community on whether or not the library is needed for an additional stop.

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**Joint Meeting with Planning Board to Select Member of Planning Board**

**Interview:**

The following members of the Planning Board: Mr. Brown, Ms. Snow, Ms. Paine, Dr. Golden, Mr. Worthington and Mr. Chaplin and the Board of Selectmen interviewed Mr. Robert Weinstein and Ms. Carol Klass to fill the unexpired term on the Planning Board. Questions were asked of both candidates pertaining to site plan review, the Cape Cod National Seashore, their experience, affordable housing, zoning by-laws, and condominium conversion. Mr. Gaechter asked for a motion to fill the unexpired term on the Truro Planning Board which will begin Aug. 22, 2006 and expire Annual Town Meeting in May of 2007. **Ansel Chaplin moved to appoint Robert Weinstein to fill the unexpired term on the Planning Board, seconded by Chris Lucy. Vote: 11-0, unanimous.**

**Youth Inoculation**

Health Agent Pat Pajaron and Dr. Small discussed with the board the need to vaccinate all children age 5-18 in the town of Truro against potential flu viruses including the "Bird Flu". Children are virus carriers and schools are a perfect breeding ground for flu viruses to spread quickly. Dr. Small felt a flu-mist is the easiest way to vaccinate a child, it is less invasive and traumatic for the child. F.D.A. has approved a flu-mist for children and adults aged 5-49 at this time. The mist will provide protection for one year. Dr. Small requested the town consider paying for the vaccination at a cost \$20.00 per vaccine. Ms. Pajaron felt the vaccination was a proactive approach to managing a flu virus. Ms. Nolan contacted Mr. Brian Davis, the principal/superintendent at the Truro Central School and asked for his input in this matter. Mr. Davis was concerned about the timeline for administering the flu mist in September and October, time was needed to inform parents, obtain and process the necessary permission slips, and hold an informational meeting with Dr. Small with the parents and school committee. Fred Gaechter suggested Dr. Small meet with the school committee to discuss the vaccination at an open meeting. Ms. Nolan will contact Dr. Small to schedule a joint meeting with the School Committee and the Board of Selectmen following the school committee with Dr. Small.

**Condominium Conversion: Richard L. Burhoe, Sunset Bluff Cottages, 1 Knowles Heights**

Attorney Lester J. Murphy and Richard Burhoe requested approval of converting six cottages with 13 bedrooms to condominiums. The parking plan has been approved by the building commissioner and the board of health has approved the septic plan. **Fred Gaechter moved to approve the Sunset Bluff Condominium Conversion for Richard L. Burhoe, 1 Knowles Heights Road, seconded by Curtis Hartman. Vote: 5-0, unanimous.**

**Discussion of Truro's Joint Transportation Committee's Representative**

The town administrator requested the board approve Assistant Town Administrator Chareleen Greenhalgh as the new Joint Transportation Committee's representative to replace former Assistant Town Administrator John Sanguinet. (Continued on page 3)

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**Discussion of Truro's Joint Transportation Committee's Representative**

**Gary Palmer moved to appoint Charleen Greenhalgh to replace John Sanguinet as Truro's representative to the Joint Transportation Committee, seconded by Chris Lucy. Vote: 5-0, unanimous.**

**Curb Cut: Linda and Phillip Herman, 60 Depot Road**

Mr. Art Hultin, the Construction Contractor for the Herman's was unable to attend the meeting as the property owner's representative. The board requested Mr. Hultin attend the next Board of Selectmen's regular meeting to discuss the curb cut for Mr. and Mrs. Herman. **Fred Gaechter moved to defer the curb cut at 60 Depot Road until the next regular meeting of the Board of Selectmen, seconded by Curtis Hartman. Vote: 5-0, unanimous.**

#### **Discussion of Draft Naming Policy**

The Draft Naming Policy will be discussed at the next regular meeting. **Gary Palmer moved to defer the discussion of the Draft Naming Policy until the next regular meeting of the Board of Selectmen, seconded by Curtis Hartman. Vote: 5-0, unanimous.**

#### **Discussion of Quitclaim Deed for Snows Road Affordable Housing**

The town administrator asked the board to approve signing the Quitclaim Deed for the property on Snows Road. **Gary Palmer moved to approve the signing of the Quitclaim Deed for the property on Snows Road, seconded by Jan Worthington. Vote: 5-0, unanimous.**

#### **Discussion of Poor Hill Conservation Restriction**

Curtis Hartman and Fred Gaechter recused themselves from the discussion. Gary Palmer acted as chairman and requested all comments or questions be discussed at this time. The selectmen reviewed the restriction and no changes were made. Ms. Nolan will forward the restriction for Poor Hill to town counsel which will then be forwarded it to the state by Zisson and Veara.

#### **Discussion of Broom Crowberry at Community Center Site**

An onsite visit to the proposed community center site revealed considerable growth of Broom Crowberry throughout the vacant area behind the library. Conservation Commission member Howard Irwin confirmed the species as "Corema conradii" commonly known as Broom Crowberry. The state lists plants such as Broom Crowberry as a species of special concern and prohibits the cutting, transplanting, picking, killing or collecting or any other process to remove protected rare plant species. The conservation agent has collected all of the necessary paper work that the National Heritage and Endangered Species program requires which will determine whether the site should be reviewed and/or surveyed. (Continued on page 4)

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#### **Discussion of Broom Crowberry at Community Center Site**

Mr. Lucy suggested it was possible the Broom Crowberry was transplanted or seeded by the woodchips which were brought to site after the trees were cut down. A thirty day review period is the typical amount of time to process our application.

#### **Discuss a Date for Fall 2006 Town Meeting**

Fred Gaechter suggested November 14, 2006 for Special Town Meeting. Articles for consideration may be Community Preservation issues, combining the positions of Animal Control Officer/Dog Officer, Planning Board issues and expending Chapter 90 funds and any other articles that come before the town administrator. Curtis Hartman asked that all committee chairmen be notified as soon as possible. A discussion of Special Town Meeting Articles will be on the next agenda of the BOS.

#### **Town Administrator's Report (action items)**

-Ms. Nolan will ask the Provincetown Town Manager if members of Truro Board of Selectmen are invited to Cape Cod National Seashore Affordable Housing Summit in September.

-The town administrator will question the Town Manager Bergman on the coliform alert report from the samples taken in July – 2006 and report back to the board.

-Truro has been notified the Provincetown Transfer Station will be closed between late October through December. Pam Nolan was asked to determine what Provincetown proposes to do with their recyclables. Also, while the transfer station is closed will the staff be working in Truro during the closing of the transfer station.

## **Selectmen's Report and Liaison Reports (action items)**

**Worthington**-Jan would like to publish a newsletter from the Board of Selectmen. Mr. Gaechter suggested mailing a newsletter to all box holders before the Fall Special Town Meeting depending on the cost. Ms. Worthington will research the cost of printing and mailing the newsletter and will inform the BOS.

**Palmer-Gary** discussed the possibility of reviewing the Board of Health regs, Zoning By-Laws, General By-Laws and the Personnel By-Laws annually to keep abreast of any changes.

**Gaechter**-Attorney Sarah Turano-Flores informed the board she is leaving Zisson and Veara on Weds., August 23<sup>rd</sup>. Mr. Gaechter will compose a thank you letter to Attorney Turano-Flores. Attorney Edward Veara will replace Attorney Turano-Flores as Truro's Town Counsel until a replacement is hired.

-Kathleen Walker the United States Postal Service representative contacted Mr. Gaechter to inform him funding has been approved for a new North Truro Post Office. Ms. Walker asked permission to attend a BOS meeting and give a formal presentation. Ms. Nolan will contact Ms. Walker to appear before the board on September 12, 2006.

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## **Selectmen's Report and Liaison Reports (action items)**

**Lucy**-Chris asked the town administrator to research the two parking spaces on Fisher Road for access to Poor Hill. A parking on town land policy should be written. The DPW director and the Police Chief will be contacted to determine whether or not public safety is an issue. Ms. Nolan will question other towns to find out if they have created a policy.

**Hartman-Curtis** asked the town administrator to research an article in the Council on Aging Newsletter concerning a resident searching for a year-round rental.

## **Next Meeting Agenda**

-Financial Report from the Financial Advisory Associated, Inc.

-Frank Caulfield and Dan Holland dispute at Pamet Harbor

-Next meeting will be held on August 29<sup>th</sup> – no meeting on September 5<sup>th</sup>

## **Other Business**

None

## **Executive Session**

**At 8:24 p.m. Mr. Gaechter moved to enter in Executive Session in accordance with the**

**provisions of Massachusetts General Law, Chapter 39, Section 23B to consider contract negotiations and land negotiations.....and NOT to reconvene in open session. Roll Call Vote: Hartman aye; Palmer, aye; Gaechter, aye; Lucy, aye; Worthington, aye. Vote: 5-0, unanimous.**

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**Alfred Gaechter, Chairman**

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**Gary Palmer, Vice-Chair**

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**Christopher R. Lucy, Clerk**

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**Curtis Hartman**

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**Janet W. Worthington  
Truro Board of Selectmen**